



Photographers, Videographers, and Audio Recording Engineers' Information

Note: The term "photographer" is used generically in this document to refer to Photographers, Videographers, and Audio Recording Engineers.

- Generally, recording policies are left up to the individual Event and the Center will enforce their wishes. However, the Center is required to enforce applicable law including copy write and trademark statute and may require proof of an events' right to record. This is all handled via rider in the contract phase of the scheduling process.
- All events will have policies relevant to this document explained to the audience in the pre-show announcement in addition to appropriate signage in the lobby. That announcement may be made via recording or live by the Event.
- Ushers will enforce these policies and audience members who do not comply will be asked to leave the Center.
- Tripods or other bulky equipment are not permitted in the Auditorium unless cleared with both the Event and the Center prior to the Event.
- Photographers are not permitted in the handicapped areas without specific clearance from the Facility Manager. Even with such clearance, photographers will be required to move if the space is required by the Center for any reason.
- Photographers must remain in their seats. There is no standing room permitted in the auditorium.
- Photographers and / or equipment are not permitted to block seats, major or minor aisles or doors and must not disturb other audience members.
- Users planning to have a professional photographer present during their event must so notify the Center, in writing, no later than 14 days prior to their event. Unless such notifications are made, the center reserves the right to refuse admission to the photographer regardless of existing contracts between the Event and the Photographer.
- Professional photographers are advised to contact the Center well in advance of the event to facilitate smooth setup and strike.
- Professional photographers are advised to arrive well in advance of the event start time. All equipment must be set up and approved by the BCPA facility manager prior to the house opening.

The Bowie Center for the Performing Arts is operated under a partnership agreement between the Prince George's County Public School System, the Maryland-National Capital Park and Planning Commission, the City of Bowie, and the Bowie Regional Arts Vision Association, Incorporated.

- The house will not be held for such setup. If, in the judgement of the Facility Manager, such setup would delay the house, it will not be permitted, again regardless of existing contracts between Event and photographer.
- Persons desiring audio feeds or the like from the Center must request them, in writing, no later than fourteen days prior to then event. Late requests may not be honored.